6. All quiz questions will be displayed, including any random section questions. To navigate the questions, you have the following options:

**Note:** Each time you preview the quiz, any random section questions will be in a different order.

a. Click the **question** you want to view (See Figure 70).

b. Scroll through **questions** using the scroll bar (See Figure 70).

7. Click **Exit Preview** to close the **Preview** window (See Figure 70).

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**Using the LockDown Browser**

1. Click the **Quizzes** button on the **Navbar**.

2. Click the **LockDown Browser** button.
3. The first time you access the LockDown Browser, you will receive a Respondus 4.0 access request prompt. Click the **checkbox** next to *Do not ask me again for this application* (See Figure 73).

4. Click **Continue** (See Figure 73).

![Figure 73 - Respondus 4.0 Access Request](image)

5. The About LockDown Browser page will open. Click the **checkbox** next to *Don’t show this page again* to stop display of this page in the future (See Figure 74).

6. Click **Continue to LockDown Browser** (See Figure 74).

![Figure 74 - Continue to LockDown Browser](image)
7. Once the LockDown Browser is configured, you have the option to enable for any quiz in your list of quizzes. Click the quiz for which you want to use the LockDown Browser (See Figure 75).

8. In the drop-down menu, click Settings (See Figure 75).

![Figure 75 - Select Quiz](image)

9. Additional settings will be displayed. Click the Require Respondus LockDown Browser button (See Figure 76).

10. (Optional) Insert a password to access the quiz, if desired (See Figure 76).

11. Click the Expand button next to Advanced Settings to access additional options (See Figure 76).

![Figure 76 - Require LockDown Browser](image)

12. The following explains the options available in Advanced Settings (See Figure 77):

   a. **Lock students into the browser until the exam is complete**: Prevents students from exiting LockDown Browser before their exam is submitted. An optional password can be entered to enable an exam proctor to close the browser during a proctored exam (See Figure 77).

   b. **Allow students to take this exam with an iPad**: Enables use of an iPad to take an exam. The LockDown Browser app must be installed on the device (See Figure 77).

   c. **Allow access to specific external web domains**: Allows entry of website addresses that students may access during the quiz (See Figure 77).

   **Note**: Multiple addresses may be entered, separated by a comma.
d. **Enable Calculator on the toolbar:** Enables a standard or scientific calculator on the toolbar (See Figure 77).

e. **Enable Printing from the toolbar:** Enables a print button on the toolbar to take a screenshot of the exam (See Figure 77).

![Figure 77 - Advanced Settings](image)

13. Under **Monitor Webcam Settings**, **Don’t require Respondus Monitor for this exam** is selected by default. For more information about using Respondus Monitor with the Lockdown Browser, please visit the *D2L Brightspace Quizzes – Lockdown Browser Dashboard Faculty Guide* in the [UITS Documentation Center](#).

14. To save your selections, click **Save and Close**.

![Figure 78 - Monitor Webcam Settings](image)

15. The **LockDown Browser** will be enabled for the selected quiz and **Requires Respondus LockDown Browser** will be added to the title of the quiz.

![Figure 79 - Requires Respondus LockDown Browser](image)
Note: When the LockDown Browser is selected for a quiz, the Security Options in the quiz restrictions will automatically be checked. You may only make changes to these options using the LockDown Browser Dashboard.

![Figure 80 - Quiz Restrictions](image)

Submit In-Progress Quiz Attempts

When a student begins a quiz attempt, but does not submit their attempt, the instructor may view the in-progress attempt and force-submit any questions saved by the student. The following explains how to locate and submit an in-progress attempt:

1. In your course in D2L Brightspace, click Quizzes on the Navbar.
2. Click the drop-down arrow next to the applicable quiz (See Figure 81).
3. In the drop-down menu, click Grade (See Figure 81).

![Figure 81 - Click Grade](image)